

Setting Up Chromebooks

PIT Crew Instructions

Summer 2016 – Day 1

Unbox

1. KEEP the plastic bag WITH the Chromebook
2. Throw **chargers** in a green bin
3. **Recycle** cardboard and paper
4. **Trash** any foam

Enroll

5. **Plug into a charger and Power** it on.
6. Connect to HHSWire PW: [REDACTED] DO NOT SIGN IN YET
7. At the login screen, press **CTRL-ALT-E**
8. Log in:
 - a. User name: **hhschromebook@holliston.k12.ma.us**
 - b. Password: [REDACTED]
9. Click **Enroll device**
10. When done, **SHUT DOWN** the Chromebook (don't just close the lid)

Sticker

11. Place a **red ID tag** under the Chrome logo
12. Place a **label protector** over the ID tag



Store

12. Put the Chromebook **back in the plastic bag** and stack it for storage