

# Setting Up Chromebooks

## PIT Crew Instructions

Summer 2016 – Day 1

### Unbox

1. KEEP the plastic bag WITH the Chromebook
2. Throw **chargers** in a green bin
3. **Recycle** cardboard and paper
4. **Trash** any foam

### Enroll

5. **Plug into a charger and Power** it on.
6. Connect to HHSWire PW: [REDACTED] **DO NOT SIGN IN YET**
7. At the login screen, press **CTRL-ALT-E**
8. Log in:
  - a. User name: **hhschromebook@holliston.k12.ma.us**
  - b. Password: [REDACTED]
9. Click **Enroll device**
10. When done, **SHUT DOWN** the Chromebook (don't just close the lid)

### Sticker

11. Place a **red ID tag** under the Chrome logo
12. Place a **label protector** over the ID tag



### Store

12. Put the Chromebook **back in the plastic bag** and stack it for storage